

Occupational Diving (other than Construction Diving) Compliance Checklist

The following information is based on the issues addressed in the *Workplace Health and Safety Regulation 1997* and the *Occupational Diving Work Code of Practice*. It is not a complete list of compliance issues covered but may serve as an example of a tool that an obligation holder may develop to assess their own levels of compliance. Obligation holders need to undertake risk management at their own workplace to ensure the control measures that are chosen are suitable for their workplace and the risks being undertaken.

Issues	Yes/ no	Action Taken
<p>Medical Fitness to Dive</p> <ul style="list-style-type: none"> - Do all divers have a current certificate of medical fitness to dive? - Do you have a copy? - This certificate must be kept by employer for one year after work has finished <p>Competency</p> <ul style="list-style-type: none"> - Does worker hold an appropriate ADAS certificate? Or - Does worker have a statement of attainment under AQF? Or - Does worker have a certificate for completed training (AS4005.2) and have the relevant knowledge and skills consistent with Australian Standard 2815? Or - Has the worker spent at least 15hrs doing the same type of underwater diving and do they have knowledge and skills to perform the work in a safe way? (expiry for this option 31/10/08) Or - Has the worker spent at least 15hrs diving and do they have knowledge and skills to perform the work in a safe way? (for no more than 28 days diving in 6 months and worker must have direct in-water supervision). - Do you hold proof of this competency? - You must keep this proof for one year after work is completed <p>Risk Assessment</p> <ul style="list-style-type: none"> - Has risk assessment process been carried out to identify all hazards and their risks assessed? - Was this done before the work began? 		



<ul style="list-style-type: none"> - Did a competent person perform the risk assessment? - Have appropriate control measures been put in place? - Do all workers understand the record made of the process? - Have you kept a record for each time this process has been carried out? - Has it been read and signed by all workers? - Are control measures being monitored? <p>Specific Risks</p> <ul style="list-style-type: none"> - Are suitable controls in place for divers diving from vessels that are underway? (eg, propeller guards, lookouts, emergency breathing supply, marker buoys) - Is the equipment being used by divers suitable for the work? Is it cleaned, checked and in working order before work starts? - Are compressed air cylinders filled, tested and maintained according to Australian Standards? - Has air quality been tested in the last six months? - Have appropriate standards been used to manage decompression? Is it being used consistently and conservatively? - Does dive site have a written emergency plan, including first aid? Is it available to all workers? - Have effective rescue procedures been developed? Are workers trained in these procedures? <p>Dive safety log</p> <ul style="list-style-type: none"> - Is a written log kept for all dives/ divers? - Does it include the correct information? - All divers must sign log on completion of each dive - Must be signed by appointed person - Are all entries completed as soon as possible? 		
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